



660 Gateway Court
Suite R4
Lawrence, Kansas 66049
(785) 727-1355
<http://www.bdcusa.com>
JBevan@BDCUSA.com

Time Block Agreement

Block Time Quantity Selected

- 5 Hours (\$260; \$52 per hour)
- 10 Hours (\$520; \$52 per hour)
- 25 Hours (\$1250; \$50 per hour)
- 50 Hours (\$2375; \$47.50 per hour)
- Other _____

Client

- Name _____
- Address _____
- City, St, Zip _____
- Phone _____
- Contact _____

1) BDC agrees to sell the customer a Time Block in advance for computer equipment repair or software support. Any work to be performed will be deducted from the Time Block until the block is expired, one hour minimum per work request. Time Block Agreements cover labor billing only. No parts or outside labor may be applied toward the Time Block Agreement. Outside labor is defined as any labor performed at or for customer by a person or company at the request of BDC or Customer, and is a not direct employee of BDC.

2) All invoices from BDC are due upon receipt. Any overdue payments may result in an interest charge being applied to the overdue amount and/or loss of agreement. In the case of loss of agreement, customer agrees to pay all unpaid hours at standard hourly rates.

3) BDC agrees to provide labor at a discounted rate. The standard labor rate, as of July 2010, is \$55 per hour with a one-hour minimum charge. With the purchase of a Time Block from BDC, the customer receives a discount on labor rates. Current labor rates for Time Block Agreements are listed above.

4) All time required for the repair will be deducted from the Time Block up to expiration of purchased block of time. If work site is outside the city limits, travel to and from site will also be applied to the Time Block. All work, when finished, will be recorded on a BDC invoice, including labor and any parts or product used, and a copy will soon thereafter be provided to the client. Summary reports will be furnished upon request. A summary report is defined as an accounting of the history of the deductions of time from the currently effective Time Block Agreement.

5) Time will be deducted from the Time Block until the purchased time is used. There is no time limit as to when a Time Block shall expire.

6) If, for any reason, the customer does not wish to continue the Time Block agreement before the full expiration of time, all service applied to the Time Block will be re-invoiced at current on-site labor rates, with one hour minimum per work order. The customer agrees to pay all labor costs and destination costs incurred during the service of equipment and recalculation of service orders. In the case of a remaining balance from prepaid Time Block Agreement after application of aforementioned re-invoiced services, the balance will either be kept on account as service credit for future work orders or refunded to the customer. This decision is at BDC's sole discretion.

8) No changes to this agreement, including but not limited to transfer to another beneficiary, are considered valid unless provided in writing, signed by an authorized officer of BDC, and kept on file at BDC's office. Any portion of this agreement deemed void by legal decision shall be severed from this agreement with the remainder remaining valid and enforced.